

KYC UPDATION – SEBI CIRCULAR

SEBI vide its circular SEBI/HO/MIRSD/MIRSD-RTAMB/P/CIR/2021/655 dated November 03, 2021, and subsequent notifications, the latest one being Circular dated November 17, 2023, has mandated Updation of PAN, KYC and Nomination details by holders of physical securities. The key highlights of the circulars are as under:

Following are the documents/ details mandatorily required to be furnished by holders of physical securities to our RTA i.e MCS SHARE TRANSFER AGENT LIMITED.

- PAN
- Nomination
- Contact Details
- Bank Account Details
- Specimen Signature

The holders of physical securities in Company shall submit form ISR-1 to RTA for updating PAN and other KYC details.

In case of mismatch in the signature of the holder in the records of RTA, the investor shall furnish original cancelled cheque and banker's attestation of the signature as per form ISR-2.

The holders of physical securities in Company shall continue to use form SH-13 and SH-14 for declaration of nomination and change in nomination, respectively. However, in case the holders of physical securities in Company wants to opt-out of nomination, form ISR-3 shall be filed. The holders of physical securities in Company **are requested to ensure the above details are updated with RTA on or before December 31, 2023.**

The details of the RTA of the Company are as follows:

M/S MCS SHARE TRANSFER AGENT LIMITED
201, SHATDAL COMPLEX, OPP. BATA SHOW ROOM
ASHRAM ROAD, AHM EDABAD-380009
Tel No. :- (079)26580461 / 62 / 63
Mail: helpdeskahmd@mcsregistrars.com
Website: <https://www.mcsregistrars.com/index.php>

SG MART LIMITED

(formerly known as Kintech Renewables Limited)

Registered Office: H. No. 37, Hargovind Enclave, Vikas Marg, Delhi-110092
Corporate Office: A-127, Sector-136, Noida, Gautam Buddha Nagar, Uttar Pradesh-201305
Tel: +011 - 44457164 | Email: compliance@sgmart.co.in
Website: www.sgmart.co.in | CIN: L46102DL1985PLC426661

| S.No. | Requirement | Actionable Point | Form |
|-------|---|---|---|
| 1. | For Updating <ul style="list-style-type: none"> • PAN • Postal Address • Bank details • E-mail address • Signature • Mobile number • Demat Account details | Furnish Form ISR-1 for updating your details | FORM ISR-1: Request for Registering PAN, KYC Details or Changes / Updation Thereof |
| 2. | In case of major mismatch in the signature (as available in the folio of RTA) and the present signature b. In case signature is not available with the RTA | Furnish original cancelled cheque and the Banker's attestation of the signature as per Form ISR-2 | FORM ISR-2: Confirmation of Signature of securities holder by the Banker |
| 3. | 'Declaration to Opt-out' | Furnish Form ISR-3 in case investor wants to opts-out of Nomination | FORM ISR-3: Declaration Form for Opting-out of Nomination by holders of physical securities |
| 4. | For Furnishing Nomination details | Furnish Form SH-13 for declaration of Nomination | FORM SH-13 |
| 5. | For changing the Nomination details | Furnish Form SH-14 for modification or change in Nomination | FORM SH-14 |

NOTE: Above-mentioned all forms are available on our company website - <https://sgmart.co.in/investor-relations/>

For SG Mart Limited

Sd/-
Sachin Kumar
Company Secretary and Compliance Officer

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